

Vision: To provide 100% of students who indicate they want a mentor with the support they need to achieve their post-secondary goals, growing the program to serve at least 400 post-secondary youth during the 2021-2022 school year.

An Educational Success Emergency Fund has been established to provide emergency financial resources toward education-centered essentials for post-secondary students engaged with the Teammates+ mentoring program. The purpose of the fund is to provide financial support for a student when it

would become detrimental to their educational success if these resources weren't available.

## **Educational Success Emergency Fund**

## Qualifying Criteria:

- Current TeamMates+ mentee encountering financial hardship.
  - o Financial hardship examples may include:
    - The inability to pay for required fees, textbooks, or other supplies
    - The inability to pay for rent so that a student is not displaced
    - The inability to pay for food so that a student would be nourished
    - The inability to pay for transportation services to attend classes
- We ask that the financial hardship be corroborated by the TeamMates+ mentor of the mentee seeking assistance and that they advocate for and participate in the request process.

## Educational Success Emergency Fund Request Process:

- The request form is online and is located on the TeamMates Mentoring website (TeamMates.org) under the TeamMates+ Mentoring: current college matches section.
- The Mentor, after conferring with the mentee, completes the initial online request which includes a description of the financial need of the mentee, the amount they are requesting, and any supporting information they are aware of, along with the time sensitivity of the requested resources.
  - Submitting an application to the Educational Success Fund does not guarantee the receipt of funds.
  - The amount disbursed may be less than the amount requested depending on the financial need and total funds available at that time.
- Completed applications will be submitted to the TeamMates+ coordinator and then to the Finance Committee Chair.
  - o Additional information may be requested
- The Finance Committee Chair will collaborate with the members of the Finance Committee to review the need and determine if resources will be given and the total amount to be distributed.
- The TeamMates+ Coordinator will coordinate the distribution of the funds with the Teammates Central Office.
- Financial disbursement will not be submitted directly to the mentee, but rather to the 3<sup>rd</sup> party involved as noted in the request, unless approved otherwise by the central office accounting department.



## Educational Success Emergency Fund Nomination Form:

Mentors Name:
Mentors E-mail Address:
Mentors Mobile Number:
Name of the mentee you are nominating:
Mentee's contact information: email and phone number:
Post-secondary school mentee is attending and year in school:
Please describe the financial hardship your mentee is currently experiencing:
Steps you see your mentee is taking to overcome these obstacles:
How will this financial assistance help your mentee become more self-sufficient: